

Physical Activity Collaborative Interagency Agreement

Original Agreement: December 16, 2003

Revised: July 31, 2007

This interagency agreement is established for the public health initiative entitled the “Physical Activity Collaborative” among the Directors of Health Promotion and Education (DHPE), the National Association of Chronic Disease Directors (NACDD), and the National Society of Physical Activity Practitioners in Public Health (NSPAPPH).

This interagency agreement is made for and in consideration of the mutual benefits to the nation in a unified approach within state and local public health agencies for the promotion of physical activity initiatives. The Physical Activity Collaborative (PAC) was officially established in November 2003 during its inaugural organizational development meeting.

The parties agree as follows:

- PAC is established to coordinate and conduct activities that help build state and local capacity around evidence-based approaches to promote physical activity.
- PAC maintains and updates an annual strategic plan

PAC Structure:

- PAC is a partnership among: Centers for Disease Control and Prevention/Division of Nutrition and Physical Activity (CDC/DNPA); DHPE; NACDD; and NSPAPPH.
- PAC operates with two (2) representatives each from NACDD, DHPE, CDC/DNPA and NSPAPPH. This group of organizational representatives is empowered by their respective organizations to make decisions, subject to by-laws or regulations regarding Board or membership approval. PAC members are responsible for reporting back to their respective organizations and may commit to a minimum of one 2-year term. Additional members from the organizations may be involved as needed.
- The Association of State and Territorial Public Health Nutrition Directors (ASTPHND) has a liaison role, with one representative to PAC. Liaisons are single representatives from public health organizations with a secondary interest in physical activity. The liaison role recognizes the importance and relevance of public health physical activity to that organization’s goals while not part of its central mission. Liaisons provide a linking role between PAC and the organization represented, participating in strategic planning and meetings of PAC but not carrying the full responsibility of the other PAC member organizations.

Roles/Relationships:

- PAC supports NSPAPPH;
- NACDD, DHPE, NSPAPPH, and CDC/DNPA coordinate implementation of strategic planning;
- NACDD, DHPE, NSPAPPH, and CDC/DNPA serve as equals with shared responsibility and accountability;

- NACDD, DHPE, NSPAPPH, and CDC/DNPA commit to the goals of PAC and resolution of conflicts through PAC;
- PAC members represent their respective organizations and participate in decision making within the limits delegated to them by their respective organizations; and
- Funding requests generated by NACDD, DHPE, and/or NSPAPPH to support PAC and NSPAPPH initiatives will be discussed and approved by all three organizations within the forum provided by PAC
- PAC provides technical assistance to NSPAPPH as needed or requested; technical assistance includes, but is not limited to, 1) linking NSPAPPH to NACDD, DHPE, and CDC/DNPA projects; 2) training provided by NACDD, DHPE and/or CDC/DNPA; and 3) advocacy and policy development provided by NACDD, DHPE and/or CDC/DNPA.

The parties further agree as follows:

- To operate by consensus;
- To coordinate implementation of activities of the strategic plan;
- To be committed to the goals of PAC;
- To serve as equals with shared responsibility and accountability;
- To work through conflict issues within PAC;
- This agreement shall be reviewed and reaffirmed on or before July 1, 2008. Should the parties not have reviewed the agreement by that date, the agreement stands as written.
- DHPE will provide staffing for PAC and NSPAPPH, subject to funding by CDC/DNPA.

Implementation of this interagency agreement is conditioned on the availability of funds to fulfill the requirements of this agreement and on the approval of CDC/DNPA.

 Date: July 30, 2007

John Robitscher, Executive Director
National Association of Chronic Disease Directors

 Date: July 31, 2007

Lisa Grost, Chair
National Society of Physical Activity Practitioners in Public Health

 Date: July 26, 2007

Jayne Andreen, President
Directors of Health Promotion & Education